

To Associate your Credit/Debit Card or Checking Account:

(Already have this? Skip to "Go Paperless" instructions below.)

1. Within SmartHub, select **"Pay My Bill"** from the left navigation.



This button works in Adobe Reader. Or separately navigate to smpa.smarthub.coop/

Quick Links

I want to

- **Pay My Bill**
- [Manage My Registered Accounts](#)

2. Select **"Auto Pay Accounts"** from the left navigation.

Billing & Payments

[Billing History](#)

[Payment History](#)

[Auto Pay Program](#)

3. Click the **"Sign Up for Auto Pay"** hyperlink.

Actions

[Sign Up For Auto Pay »](#)

Add New

[Card »](#)

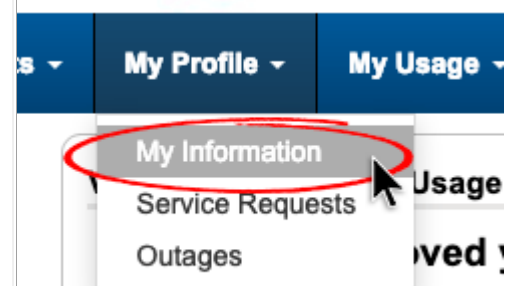
[Bank Account »](#)

Call Us: 1-877-864-7311

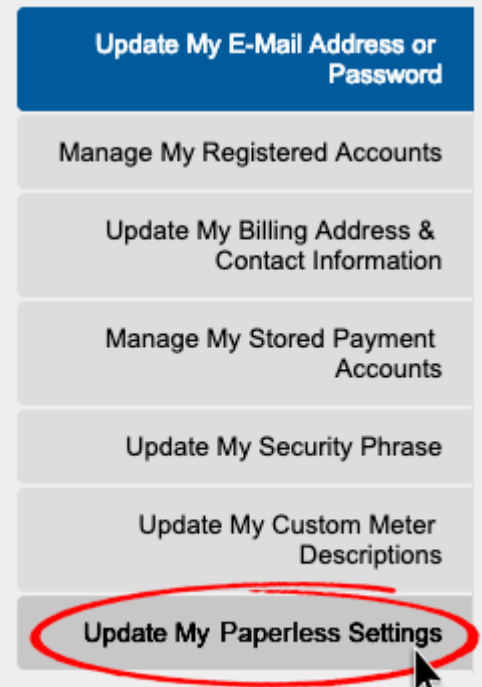
4. Select **"Credit/Debit Card"** or **"Checking Account"** and enter your information in order to pay for services automatically each month.

To Turn Off Your Paper Bill (Go Paperless):

1. Within SmartHub, select **"My Profile"** from the top menu, then **"My Information"** from the drop-down.



2. Select “**Update My Printed Bill Settings**” from the left navigation.



3. On the right side, find “**Printed Bill Status**” and toggle it to the “**OFF**” position. No more paper bills will be sent to your address. You may check your account status and pay your bill directly from SmartHub.

