

Policy Type:	Member Policy
Policy No:	310
Title:	Pole Attachments
Date Reviewed:	November 15, 2022
Date Revised:	August 25, 2015

SUBJECT: GOVERNMENT-SANCTIONED, MINOR ATTACHMENT TO SMPA POLES

- I. **OBJECTIVE:** In the interests of assisting members and to encourage local beautification efforts, SMPA may offer the use of its poles to Towns, Counties or other governmental agencies to mount small signs or other inconsequential attachments to SMPA poles.
- II. **POLICY:** SMPA shall manage the review and approval process to ensure SMPA facilities remain safe, and any risk to them and to the general public is mitigated as much as possible. All attaching entities shall sign a license agreement for these attachments, which will provide that SMPA may terminate this policy should future costs or risks become unreasonable in SMPA’s sole discretion.

Guideline:

- A. SMPA shall only allow attachment of small, de minimis signs, banners, seasonal decorations, flower baskets etc., to its poles. Local governmental entities (not individual members, clubs, or other groups) shall be required to authorize and approve any proposed attachment and shall be the responsible entity with which SMPA will work (hereafter referred to as the “Agency”) in conjunction with the installation of new attachments or the continued allowance of currently installed attachments. After receipt of written approval from the Agency, it shall be required that SMPA review and approve any and all requests, including the review of any attachments that may be currently installed on SMPA facilities. All information regarding size, attachment method, installation method, location etc., shall be provided by the applicant. After consultation and approval from SMPA, the Agency shall install and maintain the attachment.
- B. SMPA and Agency recognize there may be some risk in allowing such attachments, and SMPA may temporarily remove any attachment if SMPA determines in its sole discretion that removal is necessary to safely work on the SMPA structure or facility. Further, SMPA may require permanent removal if deemed necessary for safety, line changes or termination of this policy. Prior to installation (or continuation of existing attachments), SMPA shall require a signed Pole Attachment License Agreement from the Agency.
- C. In general, although not guaranteed, attachments will be limited to a “stop sign” or “no parking” sign size. No traffic control signs shall be allowed on any SMPA facility due to unacceptable liability should SMPA need to remove it. SMPA has the sole right to approve, reject or request modification of attachments, include manner of attachment to the pole.
- D. This program is intended to be at no cost to Agencies. Should the quantity or size of attachments create any administrative or other burden to SMPA, a reasonable cost may be assessed per attachment, or the program may be terminated.

- III. RESPONSIBILITY: It shall be the responsibility of the General Manager/CEO to see that this policy is implemented and followed.